

APPROVED

**VIRGINIA BOARD OF LONG-TERM CARE ADMINISTRATORS
SPECIAL CONFERENCE COMMITTEE
March 12, 2013 - 12:00 PM**

**Department of Health Professions
9960 Mayland Drive, Suite #300
Henrico, Virginia 23233**

CALL TO ORDER: A Special Conference Committee of the Board of Long-Term Care Administrators was called to order at 12:04 p.m.

MEMBERS PRESENT: Martha Hunt, ALFA, Chair
Karen Stanfield

DHP STAFF PRESENT: Lynne Helmick, Deputy Executive Director
Kathy Petersen, Discipline Operations Manager
David Kazzie, Adjudication Specialist

MATTER: **Robert Lawrence, NHA**
License No.: 1701-001344
Case No.: 146185

DISCUSSION: Mr. Lawrence appeared before the Committee in person in accordance with an Amended Notice of the Board dated March 7, 2013. Mr. Lawrence was present and was not represented by counsel.

The Committee fully discussed the allegations as outlined in the Amended Notice of Informal Conference with Mr. Lawrence.

CLOSED SESSION: Upon a motion by Ms. Stanfield, and duly seconded by Ms. Hunt, the Committee voted to convene a closed meeting pursuant to §2.2-3711.A(27) of the Code of Virginia, for the purpose of deliberation to reach a decision in the matter of Robert Lawrence, NHA. Additionally, she moved that Ms. Helmick, Ms. Petersen and Mr. Kazzie attend the closed meeting because their presence in the closed meeting

was deemed necessary and would aid the Committee in its discussions. The Committee entered into closed session at 12:54 p.m.

RECONVENE:

Having certified that the matters discussed in the preceding closed session met the requirements of §2.2-3712 of the Code, the Committee re-convened in open session at 1:25 p.m.

DECISION:

Upon a motion by Ms. Stanfield, and duly seconded by Ms. Hunt, the Committee found that there was not sufficient evidence to find a violation. The case was dismissed with no violation. The motion carried.

ADJOURNMENT:

The Committee adjourned at 1:27 p.m.

Martha Hunt, ALFA, Chair

Lisa R. Hahn, Executive Director

Date

Date

